

Name of Organisation: Fingal Youth Orchestra Activity: Local area walk/Town Trail		
Date of latest revision: April 2019 Revised by: Paula Murphy and Jarlath Jolly		Group: Youth Orchestra
HAZARDS	RISK	RISK CONTROL MEASURES
Distance from accommodation/performance venue	Need for emergency contact	-A mobile phone must be carried by member of staff leading the group -Group leader must have list of all trip attendees and their contact details -Ratio of adult to children to be at least 1:6 -Route taken should be appropriate for age and ability of group and should be checked before group leaves -Ensure group behaviour and supervision is acceptable and appropriate
First aid, children require prescribed medication	Minor injury or serious illness	-member of staff carries first aid kit -Any prescribed medication (e.g inhalers, epipens) is carried by the child (if usually responsible) or designated member of staff
Rough, uneven ground	Slips, trips, or falls	-verbal warning of risk -suitable footwear to be worn -ensure good behaviour and no running
Traffic	Major injury or death	-Verbal warning of risk -Supervise road crossing by groups -maintain clear sight lines at all road crossings -use pedestrian crossings -Leader at front plus back marker at all times -Walk in single file if narrow paths -High visibility vests to be worn by group members & staff
Contact with dogs	minor/major injury and death	-Health and safety briefing to include importance of not approaching dogs -Verbal reminders of risk
Extreme weather conditions	Sunstroke, sunburn, dehydration	-Ensure group have access to fluid and drink breaks -avoid prolonged exposure to the sun -Ensure pre-visit information includes information on importance of wearing hats and sunscreen and re-application of it during the day -Modify/shorten session as necessary
Extreme weather conditions	Hypothermia	Ensure pre-visit information includes details of importance of warm layers of clothing -Modify/shorten/cancel activities in cases of bad weather -Provide extra clothing if necessary

		-Be aware of level of comfort of the group and avoid prolonged periods of inactivity
General public	Physical/verbal abuse, abduction of children	<ul style="list-style-type: none"> -Staff/volunteers to be recognisable by logos on clothing -regular headcounts -staff to be vigilant – politely ask members of public to leave work area if necessary -front & back markers to be designated with each group -attempt to de-escalate any potentially confrontational situation if safe to do so -Be prepared to remove group to alternative area if necessary -contact Gardai if appropriate
Separation of group member from main group	Getting lost	<ul style="list-style-type: none"> -regular headcounts -Guidelines given to children about what to do if separated -ensure participants let leader know if they are leaving the group early -clear boundaries for activities -ensure good behaviour -In event of unacceptable behaviour consider shortening sessions -Leader at front & back when moving between activities -follow lost child procedure

Name of Organisation: Fingal Youth Orchestra Activity: Pool visit		
Date of latest revision: April 2019 Revised by: Paula Murphy and Jarlath Jolly		Group: Youth Orchestra
HAZARDS	RISK	RISK CONTROL MEASURES
Lack of supervision	death	<ul style="list-style-type: none"> -One person should be designated party leader -same gender supervision in changing facilities -Adequate lifesaving cover must be available to the group i.e lifeguard, pool attendant -Children are assessed on swimming ability to see what areas of the pool are safe for them -Must not swim in areas of the pool they are unable to confidently stand up in. Must be capable swimmer and supervised before going into deeper water -Regular headcount
Drowning or slipping/pushing/horseplay	death	<ul style="list-style-type: none"> -Children given instructions as to behaviour expected -rules of the pool and warnings must be clearly communicated to the group -Children must not run around the perimeter of the pool -anyone exhibiting poor behaviour is to sit out
Bad/anti-social behaviour	injury	<ul style="list-style-type: none"> -The pool manager should insure that overcrowding does not take place when young children are in the pool -It should be clear to pool attendees that acting in an antisocial manner will not be tolerated
Injury and accidents	injury	<ul style="list-style-type: none"> -Adults should be aware of emergency telephone numbers and medical info -life belt must always be readily available -Children are briefed on what to do if they get into difficulty -staff should have means of contacting the emergency services in case of emergency -first aid should be known by staff -party leader must have knowledge of first aid -Be aware of safety factors that could lead to unexpected injury/illness i.e sudden immersion in cold water causing asthma attack, allergic reaction to chemicals in the pool
Abuse/bullying/harassment	Minor injury	<ul style="list-style-type: none"> -children should report any unwanted attention from members of the public to supervising party member immediately

		-children must not be left alone in changing room facilities
--	--	--------------------------------------------------------------